4-H Adult Volunteer Initial Appointment Process

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University of California
Agriculture and Natural Resources

Making a Difference for California

Thank you for your interest in becoming a 4-H adult volunteer. As a volunteer, you will play an important role in the development of young people, helping them to identify their spark and develop the skills and positive outcomes that lead to thriving. Below are the steps to becoming a volunteer. We look forward to working with you as a valuable asset to the 4-H Youth Development Program. Please contact your local county 4-H Office for questions.

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1. Fill out the 4-H Adult Volunteer Interest Survey online at: http://cesantacruz.ucanr.edu/Youth_Development/Adult_Volunteer_Orientation/.
2. One-on-one interview may be required (will be notified by county-based staff or volunteer).
3. Submit 4-H adult volunteer application process online at: https://ca.4honline.com. Create a profile, enter all required information, and submit. 4hOnline adult status will show as pending.
4. Complete required "California New Volunteer Training" in eXtension* (go to https://campus.extension.org/enrol/index.php?id=1406).
    a. Orientation (60 min)
    b. Foundations of Positive Youth Development (20 min)
    c. Toward an Interculturally Connected 4-H (60 min)
    d. Abuse Risk Management for Volunteers (15 min)

    (*Note: Once adult status is pending in 4hOnline, an email will be sent from 4hOnline with instructions to take the required trainings in eXtension along with the county password. Check your junk or spam folder if this email is not in your inbox. If needed, the password can be requested by clicking on this link: http://ucanr.edu/survey/survey.cfm?surveynumber=20474).
5. Complete any additional trainings required by your county.
6. Submit fee payment to the Club Leader/Organizational Unit Volunteer.
7. Complete live-scan clearance with the State Department of Justice. Forms can be obtained online at: http://cesantacruz.ucanr.edu/files/213783.pdf.
8. The application is reviewed by the county director
    a. If approved notification of your 4-H adult volunteer appointment will be sent from 4hOnline. If no email address is available a letter will be sent by mail from the county director.
    b. If there are any limitations on the appointment a subsequent letter will be sent from the county director.
    c. If not approved a letter will be sent to the applicant from the county director.

Support Document:

- Clover Safe Note #99 Youth Protection: Safe and Appropriate Environments

Note: If you need paper forms or do not have internet access contact your local county 4-H Office at: jkatawicz@ucanr.edu*.*

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